

Covid-19 Response Annex for Camps

Introduction

Covid-19 (SARS-CoV-2), the cause of the worldwide pandemic in early 2020, is still with us and requires significant precautions and prevention efforts.

The information contained in this annex reflects the health and safety guidelines as outlined by George Mason University. For further details on the university's efforts to keep our community safe and health, please go to the *Safe Return to Campus* portion of the university website: [Safe Return to Campus](#)

Purpose

This annex outlines actions and procedures camps should take to reduce potential exposures to and the spread of Covid-19. Camps are expected to assist their campers and staff members in their health and safety mitigation efforts.

Scope

The information included in this annex applies to actions taken by camps occurring on any of the university's campuses (Fairfax, Arlington, SciTech, Front Royal, etc.) to safeguard the camp staff, campers and the university community from Covid-19. This annex will be applied when any individual associated with a camp is determined or suspected to be exposed to or positive for Covid-19.

Roles and Responsibilities

The following positions have roles and responsibilities to help implement the necessary actions and mitigation efforts to lessen the impact of Covid-19 on the camp and the university community.

Camps Participants and Staff:

Camp staff and participants must adhere to the following requirements and safety protocols. Campers who do not follow the requirements or safety protocols will not be able to participate in the camp program.

- Wear face coverings as required per [University Policy 1415](#)
 - Face coverings should meet CDC [Face Covering Guidance](#)
 - If someone forgets a face covering, the camp should arrange to have some available for use. Additionally, masks are available for purchase at the Bookstore on Fairfax Campus
- Observe physical distancing rules
 - Maintain six feet of separation (approximately two arm lengths) between people at all times, including when at desks, when in groups, etc.
 - Maintain 10 feet of separation between people participating in sports/performing art camps, involving physical activities, dancing, singing and any musical instrument played with the mouth, at all times.

- Follow hygiene guidelines
 - Have hand sanitizer available for use in multiple locations
 - When possible, provide camps staff and campers the opportunity to wash their hands for 20 seconds with soap and water
- Ensure the Mason Covid Health Check has been completed daily. If camper is a minor, parents must complete, if 14 or older, camper will complete as provided in the example below
 - Log into the [Health Check](#)
 - First time filling out the Health Check?
 - If individual/parent is not employed by Mason, they should select the “Non-Mason Login”
 - Respond to the survey questions on the initial pages
 - On the page asking if the person is a Visitor/Guest, Parent or Contractor, select the appropriate response
 - Name any minors associated with the individual so that they are identified in the Health Check It does not matter if the minors are in the same camp or separate campus, as long as the camps are all associated with Mason. Important: in the case of families with multiple minor campers, if one camper is ruled out due to the Health Check, all campers are asked to stay home due to potential exposure.
 - Complete the Health Check
 - Complete the survey before coming to campus each day in order to be able to show the “green screen” (standard response given when an individual has no symptoms, testing or contacts indicating exposure or illness) for access to the camp.
 - Anyone with a response to the Health Check that is yellow or red is not able to attend camp that day and must follow the instructions provided by the response email received.

Camp Director and/or On-Campus Camp Supervisor(s):

- A. Require proof of negative PCR Covid-19 test result from all overnight camp staff and campers prior to arrival at camp. Tests should be completed no more than 72 hours before arrival. An antibody test will not be accepted.
- B. Ensure staff and campers follow the requirements and safety protocols as stated above.
- C. Require each camper and/or parent or guardian to show “green screen” clearance before being allowed to attend camp that day (no exceptions).
- D. Communicate any potential or confirmed positive cases to the following e-mail address to ensure appropriate surveillance personnel are aware of the development:
 covid19@gmu.edu

- E. If you suspect a camp staff member or camper is potentially ill or has been exposed to COVID-19, please isolate the individual
- Establish an isolation area in the camp space for any potentially ill camp staff or campers. If camp is an overnight camp, be prepared to provide sleeping quarters for any isolated campers who cannot be picked up immediately.
 - If the individual is a minor, please contact the camper's parents or legal guardian and request the camper be picked up. Request that they seek medical care on behalf of the minor prior to returning to camp. If the campus tests positive, we ask they not return to camp.
 - If the individual is a camp staff member, please ask them to go home and seek medical care prior to returning to camp. If the staff member tests positive, we ask they not return to camp.
 - If an individual is determined to be at risk of exposure or illness, the area the individual occupied does not require intense cleaning. Use antibacterial wipes to wipe down any desks or hard surfaces, if needed. The university has cleaning protocols already in place to ensure a safe environment on campus.
 - Camp Director should utilize the letter template provided within this Annex to notify parents or guardians of other camp participants of a potential exposure.

Confidentiality:

Camp Director and staff should take precautions to protect the identity of the individual camper or staff member and share only the most pertinent information with those who have a need to know – for example, the parent or guardian of the minor, or other camp members who may have come into contact with the individual suspected of illness.

Process for Mason COVID Health Check (MCHC) and Follow-up

The below items provide a summary of the Mason Covid Health Check process following completion and receipt of a status. A yellow or red status triggers action by the Navigation Team.

- Camper, parent, or guardian completes the daily MCHC each day prior to camp attendance. “Non-Mason” login should be used.
- Camp director or supervisor(s) requires each camper/parent/guardian to show “green screen” clearance each day *prior* to attending camp for that day.
- Automated responses are immediately sent out for any “yellow” or “red” flagged items (e.g., symptoms, positive test, close contact with positive individual).
- Mason COVID Screening Navigators will conduct a secondary review of responses to the yellow and red flagged MCHC and send additional information dependent on response.
- Mason Navigators will notify Director of COVID Testing and Screening or delegate of yellow or red flagged responses and specific information as to camp (e.g., type of camp, camp director/supervisor information).
- Testing/Screening Director will review the MCHC as to the reason for specific yellow or red response. Depending on actual response, Director or delegate may require:

- Parent/guardian be notified to pick up camper. Day campers should be picked up within 1 hour of notification. Overnight campers should be picked up within 4 hours of notification.
- Camp may be shut down for that day and parents/guardians notified.
- Camp may be shut down for duration of the camp and parents/guardians notified.
- Parents/guardian will be notified of any required follow-up as needed. This may include need to quarantine and length of time, or further need for additional follow-up from health department.
- For any COVID testing completed on campus as part of Mason surveillance testing, results will be communicated to camper (if 15 or over) and/or to parent/guardian. The Director of Testing and Screening, or delegate may require the same follow-up based on test results as for responses to the MCHC.

Letter Template for Communication with Parents/Guardians

[Date]

Dear [Camp Program] Families and Staff,

In the interest of open communication with parents/guardians, I am writing to inform you that a [camper, staff] participating in [camp name] [recently tested positive/presented with symptoms] for COVID-19. Please understand that for privacy reasons we are unable to share the individual's name or any identifying information.

Under the guidance of Mason's COVID Navigation Team, the individual was instructed not to return to camp and to seek appropriate medical attention. This team will notify the appropriate officials who will provide those individuals with additional guidance. Mason partners with Fairfax County Health Department in our COVID-19 case management, and they will conduct contact tracing on appropriate individuals, if warranted. The university has cleaning protocols in place to ensure a safe environment on campus, and the camp space will be cleaned in accordance with those protocols.

Physical distancing, the wearing of face coverings, hand hygiene, and other protective measures will remain and will be strictly enforced for our campers' and staff's protection.

Please do not hesitate to contact [camp administrator] if you have any questions or concerns.

Sincerely,

[Name]

[Position]

[Camp Name]