

GEORGE MASON UNIVERSITY AUTOMOBILE LOSS NOTICE FORM

Complete this form and email it to risk@gmu.edu or send by fax: 703-993-2339

Do not discuss accident with anyone except Risk Management, the Commonwealth of Virginia representative or the Police

| | Name of agency and inst | | | | | | | | | | |
|------------------------|-----------------------------------|--------------------------------|-----------------|--------|------------------|-------------------------|-------------------------------------|-----------------|--------------|------------|----------|
| | George Mason U | | | | | | | | | | |
| | | | | | 0 | | State 7in code | | | | |
| Your Agency | Agency address S | treet / P.O. E | ox | | | City | State | Zip code | Phone number | | |
| | 4400 University [| Orive MS | N 6D6 | | Fairfax | | VA | 220030 | 703-993-2599 | | |
| | 4400 Offiversity L | JIIVE, IVIS | N ODO | | | rairiax | VA | 220030 | 703-993 | -2599 | |
| | | | | | | | | | | | |
| Time and Place | Date of accident | | Hour | Loca | tion | Street or highway | | City /County | | | State |
| of Accident | | | A.M. | _ | | | | | | | |
| | | | P.M. | | | | | | | | |
| BY THE TERMS OF 1 | THE AGENCY'S COVERAGE | | | JST BE | | | | | FORE REPAIR | RS ARE MAD | |
| | Make of auto | Year | Body type | | VIN# | State vehicle | 's license plate # | Police called? | | Y | N |
| | | | | | | | Name of police department/case numb | | | er | |
| | | | | | | | | | | | |
| | Name of owner or leasing | ng company | | Addr | ress | Street | | City | | State | Zip Code |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | Name of driver | | | Addr | ress | Street | | City | | State | Zip Code |
| | | | | | | | | | | | |
| Your Auto | Driver's date of birth | | Driver's licens | e num | nber | Was license in effect a | at time of acciden | t? | | | |
| | | | | | | | | | | | |
| | Purpose of trip | | Who gave per | missic | on? | Where were you goin | g when the accide | ent happened? | | | |
| | | | | | | | | | | | |
| | | | | | | Where were you com | ing from when th | e accident hann | ened? | | |
| | | | | | | Where were you com | ing from when an | e decident napp | ciicu. | | |
| | Where is the vehicle nov | ,,2 | | | Ectimated of | ost of repairs | | | | | |
| | Where is the vehicle not | w: | | | Estimateu C | ost of repairs | | | | | |
| | | | | | | | | | | | |
| | Describe parts damage | d and | | | | | | | | | |
| | extent of damage to au | ito | | | | | | | | | |
| | Make of other auto | Year | Body type | | License Plat | - November | Fatimated seat | -fi | | | |
| | Wake or other data | rear | body type | | License Plat | e Number | Estimated cost | oi repairs | | | |
| | | | | | | | | | | | |
| | Describe damage to other | er auto | | | | | | | | | |
| | | | | | | | | | | | |
| Other Auto | | | | | | | 6 1. | | a | | |
| Involved | Name of other driver | | | | ress | Street | | City | | State | Zip Code |
| | | | | | | | | | | | |
| | Name of other auto's owner | | | Addr | ress | Street | | City | | State | Zip Code |
| | | | | | | | | | | | |
| | Is other auto insured? | Name of other auto's insurance | | | company | Policy Number | | | | | |
| | | | | | | | | | | | |
| | Names of passengers in | vour auto | | Addr | resses | Street | | City | | State | Zip Code |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| Passengers | Names of passangers in other sute | | | | Addresses Street | | | Cit. | | Ctata | 7:- Cada |
| | Names of passengers in other auto | | | | resses | Street | | City | | State | Zip Code |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | Names of persons injure | nd. | | ۸ddr | resses | | | | Injuries | | Λαρ |
| | wantes of persons injure | ·u | | Auui | E33E3 | | | | injunes | | Age |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| to the state of | | | | | | | | | | | |
| Injuries | | | | | | | | | | | |
| Injuries (No matter | | | | | | | | | | | |
| - | In which auto were the i | injured riding | ;? | | | | | | | | |
| (No matter | In which auto were the i | njured riding | | | | | | | | | |
| (No matter | In which auto were the i | njured riding | ;? | | | | | | | | |
| (No matter | | | 3? | | | | | | | | |
| (No matter | In which auto were the i | | 37 | Addr | resses | Street | | City | | State | Zip Code |

GEORGE MASON UNIVERSITY

AUTOMOBILE LOSS NOTICE FORM

| | Name of Owner | | | Addres | 55 | Street | | | City | | State | zip code | |
|---|--|-------------------------|--------------------|---|------------------------|--------------------------|----------------|-----------------------|--------------------|-------------------------|--------------------------|-------------------------|--|
| Property | | | | | | | | | | | | | |
| Damage | Kind of property | | | | | | | | | | | | |
| Other than | | | | | | | | | | | | | |
| Auto | Estimated cost of repair | r | Where may pr | roperty l | be seen? | | | | | | | | |
| | | | | | | | | | | | | | |
| | Names / phone numbers | | | | Addresses Street City | | | | | | | Zip Code | |
| Witnesses | | | | | | | | | | | | | |
| | | | | 1 | | | | | | | | | |
| | | | | ┿ | | | | | | | | | |
| | | | | | | | | | | | | | |
| | On what street were yo | ou driving? | | D | irection | Speed | Street or ro | ad other a | uto was driving on | <u> </u> | Direction | Speed | |
| | | | | | | | | | | | | | |
| | Were your lights on? | | т | Were t | the other a | uto's lights | on? | Traffic co | ntrols in place? | For whom? |) | Speed Limit | |
| | Υ | Bright | Dim | Υ | | Bright | Dim | | | | | | |
| | N | | | N | | | | | | | | | |
| | Did either driver give si | gnal of any ki | nd? | | | If intersect | ion who ente | red first? | Who had right of w | ho had right of way? | | rge | |
| | Υ | | | | | | | | | | | | |
| | N | 1 | | | | | | | | | | | |
| | Describe how the accide | ent hannener | Include any sr | necial de | etails of the | e collision | Attach additio | nnal sheets | if needed | | | | |
| | Describe now the accid | ент нарренес | . Iliciade ally sp | eciai de | ctans or the | e comsion. 7 | Attach additi | Jilai Sileets | ii iieeueu. | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Description | | | | | | | | | | | | | |
| of | | | | | | | | | | | | | |
| Accident | Show on the diagram th | ne position of | all autos, perso | ons, traff | fic control | s (stop lights | s, stop signs, | etc.) and of | her objects. Show | v street name | | _/ | |
| | | | | | | | | | \wedge | | My A | Auto | |
| | | ĺ | I | | | | | | | | | V | |
| | | | | | | | | | | | | _ \ | |
| | | | | | | | | | | | Other / | Auto / | |
| | | | | | | | | \leftarrow | | \longrightarrow | | | |
| | - | _ | L | | | _ | | | | | Third | Auto | |
| | | | | | | | | | | | | Auto | |
| | | | | | | | | | | | THE RESERVE AND ADDRESS. | | |
| | | | | | | | | \ | | | | Stop sign | |
| | | 7 | | | | | | | \downarrow | | | Stop sign | |
| | | 7 | | | | | | | \ | | 10 | , | |
| | | | | | | | | | \ | | | Stop sign Yield sign | |
| | | | | | | | | | \ | | | , | |
| | | | | | | | | | \ | | | , | |
| | | | | | | | | | \ | | 0 0 | Yield sign | |
| | Type of glass: | Tinted | | Safety | | Type of bre | eak | Cracked | . | Chipped or | 0 0 | Yield sign | |
| | Type of glass: | Tinted Clear | | Safety Plate | | Type of bre Shattered | eak | Cracked Bull's eye | | Chipped or Half moon | 0 0 | Yield sign | |
| | | Clear | Rear | Plate | | Shattered | | | 1 | | 0 0 | Yield sign | |
| | Location of breakage | | Rear | | | 7 | | | | | 0 0 | Yield sign | |
| | Location of breakage Windshield | Clear Vent | | Plate Door | | Shattered Other (deso | cribe) | Bull's eye | + | | 0 0 | Yield sign | |
| Your | Location of breakage | Clear Vent | | Plate Door | eak", above | Shattered Other (deso | cribe) | Bull's eye | 1 | | 0 0 | Yield sign | |
| Auto's | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abovi | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass | Location of breakage Windshield | Clear Vent | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass | Location of breakage Windshield | Clear Vent | | Plate Door | eak", above | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage | Location of breakage Windshield Windshield damage: ch | Vent Vent heck "Type of | glass" and "Typ | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage | Location of breakage Windshield Windshield damage: ch | Vent Vent heck "Type of | | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair | Location of breakage Windshield Windshield damage: ch | Vent Vent heck "Type of | glass" and "Typ | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair Y | Location of breakage Windshield Windshield damage: ch | Vent Vent heck "Type of | glass" and "Typ | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair | Location of breakage Windshield Windshield damage: ch | Vent Vent heck "Type of | glass" and "Typ | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
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| Auto's Glass Breakage Do you think a clair Y N Who is your superv | Location of breakage Windshield Windshield damage: ch will be made against y Uncertain | Vent Vent heck "Type of | glass" and "Typ | Plate Door | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair Y N Who is your superv | Location of breakage Windshield Windshield damage: ch m will be made against y Uncertain visor? | Vent Vent heck "Type of | glass" and "Typ | Plate Door Doe of bre | | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair Y N Who is your superv | Location of breakage Windshield Windshield damage: ch m will be made against y Uncertain visor? | Vent Vent heck "Type of | glass" and "Typ | Plate Door Doe of bre | eak", abov | Shattered Other (deso | cribe) | Bull's eye | | | 0 0 | Yield sign | |
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| Auto's Glass Breakage Do you think a clair Y N Who is your superv | Location of breakage Windshield Windshield damage: ch m will be made against y Uncertain visor? hone number position? | Vent Vent heck "Type of | glass" and "Typ | Plate Door Doe of bree Your si | | Shattered Other (desc | cribe) | Bull's eye | | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair Y N Who is your superv Your supervisor's p What is your title / | Location of breakage Windshield Windshield damage: ch will be made against y Uncertain visor? hone number position? | Vent Vent heck "Type of | glass" and "Typ | Plate Door Poe of bree Your si Date Your el | ignature mail addre | Shattered Other (desc | location on c | Bull's eye | ic signature. | | 0 0 | Yield sign | |
| Auto's Glass Breakage Do you think a clair Y N Who is your superv Your supervisor's p What is your title / | Location of breakage Windshield Windshield damage: cf m will be made against y Uncertain visor? hone number position? | Vent Vent heck "Type of | glass" and "Typ | Plate Door Poe of bree Your si Date Your eleonically, | ignature mail addre | Shattered Other (desc | location on c | Bull's eye | ic signature. | | pitted | Yield sign | |